Five Oaks Church 2016 Congregational Meeting 11/20/16

1. **Worship**
2. **Opening Prayer**
3. **Call To Order and Meeting Protocol** – Joe Lehn
   * Quorum reached: 132 in attendance out of 368 members listed (36% attendance, 25% needed).
   * Meeting called to order at 4:15 p.m.
4. **Introductions** – Joe Lehn
   * **Elders:** Bruce Gorter\*, Uchendu Jemie, Kevin Johnson, Jeff Jorgensen, John Lowrey, Dan Parker, Henry Williams
   * **Governing Board**: Joe Lehn (presiding)\*, Rebecca Blakey, Hector Dalton, Amy Evans, Erik Fair, Steve Messick, Meleah Miller, Bruce Paulson, Henry Williams

\*Terms are ending

1. **Approve Minutes from Previous Meetings** – Joe Lehn
   * Motion made by to Joe Lehn to approve the Fall 2015 Congregational Meeting Minutes. Seconded. Vote taken by voice. All in favor.
2. **Treasurer’s Report** –Brian Burquest

**For [ ] update as of 10/31/2016**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Commitments** | **Giving** | **Applied** |
| 2013 | $ 239,000 | $ 243,700 | $ 145,800 |
| 2014 | $ 504,000 | $ 475,100 | $ 412,300 |
| 2015 | $ 510,000 | $ 397,000 | $ 354,200 |
| 2016 | $ 547,000 | $ 244,200 | $ 178,900 |
| **Total** | $1,800,000 | $ 1,360,000 | $1,091,200 |

**General Fund Update**

|  |  |
| --- | --- |
| General Fund (as of 10/31/16) | |
| 2016 Budget | $1,840,000 |
| Income YTD | $ 1,317,000 |
| Expenses YTD | $1,487,000 |
| YTD Surplus | $    (170,000) |

|  |  |
| --- | --- |
| Balance Sheet: Assets | |
| Current Assets | $ 305,171 |
| Fixed Assets  Other Assets | $ 6,838,902  $ 17,097 |
| Total Assets | $ 7,161,170 |

|  |  |
| --- | --- |
| Balance Sheet: Liabilities & Equity | |
| Liability Accounts | $     100,633 |
| Mortgage Balance | $ 4,077,517 |
| Total Liabilities | $ 4,178,150 |
| Equity | $2,983,020 |
| Liabilities & Equity | $ 7,161,170 |

1. **Elections**- Joe Lehn
   * The following individuals were elected by written ballot:
     + Elder Candidate: Dave Baar, Kevin Gjertsen, Uchendu Jemie\*
     + Governing Board: Todd Giere, Steve Messick\*

*\*elected to second term*

1. **Bylaw Proposal** –Joe Lehn
   * Governing Board brought for approval by ballot one By-law change.

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| --- | --- | --- |
| **#** | **Title** | **Rationale** |
| 1 | Nominating committee | The purpose of this amendment is to remove the Nominating Committee and require the Governing Board to nominate Elder candidates for election by the Congregation and for the Elders to nominate members of the Governing Board for election by the Congregation. The amendment also allows for direct Congregational nominations in the event either the Board or Elders have fewer sitting members than is required for quorum.  Currently, two Nominating Committee members are elected by the Congregation for two-year terms. The Nominating Committee consists of the two elected Committee Members, the Senior Pastor, Governing Board Delegate, and Elder Delegate. The Nominating Committee nominates candidates for Elder and Governing Board vacancies.  The purpose of this amendment is to streamline the nominations process. The Elders and Governing Board have historically managed the nomination process, because both Elders and Governing Board meet regularly and are in positions to identify and recruit potential nominees. The proposed amendment codifies the historical process, while building in a check and balance on the nominations by requiring one board to nominate the candidates of the other. Lastly, the amendment proposes a mechanism for Congressional nominations in the event one or both boards have fewer than the required members for quorum.  See appendix for bylaw change language. |

* + Changes were available for review the last 60 days. Opened floor for discussion. Bylaw passed by written majority vote (81 yes, 44 no).

1. **Budget Proposal** –Brian Burquest
   * Motion made by Governing Board to approve a 2017 Priority 1 Budget of $1,840,000 and an additional $100,000 to be spent at the Board’s discretion if the funds are available.

**Historical Giving vs. Expenses**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Budget (Initial)** | **Expenses** | **Giving** | **Change in giving from prior year** |
| 2012 | $1,552,000 | $1,567,000 | $1,677,000 |  |
| 2013 | $1,600,000 | $1,578,000 | $1,611,000 | (3.9%) |
| 2014 | $1,665,000 | $1,658,000 | $1,661,000 | 3.1% |
| 2015 | $1,740,000 | $1,742,000 | $1,694,000 | 2.0% |
| 2016 | $1,840,000 | $1,785,000\*\* | $1,710,000\*\* | 0.9%\*\* |

*\*\* Indicates estimate only*

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **2017**  **Budget** | **2017 Proposed**  **Budget** | **Change** |
| Missions | $210,00 | $210,000 | 0.0% |
| Facilities | $402,000 | $455,400 | 13.2% |
| Personnel | $990,600 | $933,700 | (5.7)% |

**Major Budget Expense Items**

* + Opened floor for discussion. Vote taken by written ballot and approved (116 yes, 11 no).

1. **Introduction of New Members** – John Lowrey
   * Manny & Kalia Alderete
   * Julie Barrett
   * Arthur & Phaedra Cofield
   * Fred &Betty Draxton
   * Jon &Connie Eide
   * Scott & Heather Fairbairn
   * Jenny Guiton
   * Nic Haug
   * Nick & Amy Holmes
   * Mathew & Rachel Karasek
   * Peter & Kelly Larson
   * Dan Lawrence
   * David & Melissa Lee
   * Melinda Montgomery
   * Tim & Rachel Montgomery
   * Nick & Vicki Novak
   * Gene & Tammy Sheldon
   * Darren & Andrea Schwankl
   * Jordan & Morgan Whitney
   * Martha Young
2. **Year in Review**—Henry Williams
3. **Adjournment**—Joe Lehn
   * Approved byunanimous consent. Meeting adjourned at 5:15 p.m.
4. **Closing Prayer**

Respectfully Submitted,

Amy Evans

Five Oaks Church Governing Board Secretary

**Appendix: Governing Board Proposed Amendment to Bylaws**

**Regarding Nominating Committee**

**Article I, Section 3.1.**

Strike: “Nominating Committee”

**Article II, Section 1. A.12.**

Strike: “The Governing Board shall put forward two candidates to be voted on by the Congregation for each at-large member of the Nominating Committee.

Replace: “The Governing Board shall put forth names of persons to be voted on by the Congregation for each elected Elder vacancy.”

**Article II, Section 1.B.3.**

Strike: “Recommended by the Nominating Committee.”

Replace: “Recommended by the Elders.”

**Article II, Section 3.B.3.**

Strike “Recommended by the Nominating Committee.”

Replace: “Recommended by the Governing Board.”

Add: [Correct successive numbering after (6)]

**Article III, Section 2.1.**

Strike: “Nominating Committee”

**Article IV, Section 1.**

Strike: The Nominating Committee shall consist of five members as follows: the Senior Pastor, one member from the Elders, one member from the Governing Board and two at-large members elected from the Congregation. The Governing Board shall put forward one candidate to be voted on and affirmed by the Congregation for each at-large member of the Nominating Committee. Nominees put forward by the Governing Board shall be Members for at least two years. Each member of the Nominating Committee shall serve a two-year term and shall be responsible to prayerfully prepare ballots with names of qualified candidates for each elected position.

Add: [Renumber successive Sections under same Article].

**Article V**

Strike: The Nominating Committee is responsible to present one qualified candidate for each elected position except as provided in Article 4, Section 1. Names of all candidates will be published in the Congregational Meeting agenda. Votes shall be by secret ballot and, unless otherwise stated, candidates receiving the most votes shall assume office. All terms shall begin on January is with the exception of the newly elected Nominating Committee members whose term shall begin upon their election. When one candidate is presented for election, an affirmation of 2/3 of the voting members shall indicate the candidate is elected to the position. Dismissal of Governing Board members, Elders, Audit Committee members, or Nominating Committee members shall require a majority of voting members present. Vacancies arising in any elected position prior to expiration of the term of the elected position may be filled by appointment by the Governing Board, upon recommendation of the Nominating Committee, for the unexpired portion of the term. If the unexpired term is longer than a year, any appointment shall be subject to the affirmation of 2/3 of the voting members at the next Congregational Meeting.

Replace: Names of candidates put forward for each elected position by the Governing Board and Elders will be published in the Congregational Meeting agenda in advance of the Congregational Meeting. Votes shall be by secret ballot and, unless otherwise stated, candidates receiving the most votes shall assume office. All terms shall begin on January following the Congregational Meeting. When one candidate is presented for election, an affirmation of 2/3 of the voting members shall indicate the candidate is elected to the position. Dismissal of Governing Board members, Elders, Audit Committee members, or Nominating Committee members shall require a majority of voting members present. Vacancies arising in the Governing Board, prior to expiration of the term of the elected position may be filled by appointment by the Elders, for the unexpired portion of the term. Vacancies arising in the Elders, prior to expiration of the term of the elected position may be filled by appointment by the Governing Board, for the unexpired portion of the term. If the unexpired term is longer than a year, any appointment shall be subject to the affirmation of 2/3 of the voting members at the next Congregational Meeting.

Add: In the event that there are fewer members of the Governing Board than is required in Article II, Section 1.C.1. of these Bylaws, nominations for vacant Elder members may be nominated by the Congregation at the next successive Congregational or Special Congregational Meeting. In the event there are fewer members of the Elders than is required in Article II, Section 3.C.1. of these Bylaws, nominations for vacant Governing Board members may be nominated by the Congregation at the next successive Congregational or Special Congregational Meeting.